

The AIPIO Journal Instructions to Authors

Aims and Scope. *The AIPIO Journal* is a publication dedicated to the advancement of the discipline of intelligence studies. The *Journal* aims to be a medium for professionals and scholars to exchange views on contemporary issues in Australian and international intelligence practice. The Editorial Committee welcomes contributions related to all aspects of intelligence theory and practice and/ or studies in the application of intelligence in related disciplines (for eg intelligence and terrorism or intelligence and peacekeeping).

The *Journal* seeks to encourage a broad cross fertilisation of ideas from all AIPIO members and non members working in the intelligence community. Research and thematic pieces relating to different practice contexts such as national security, law enforcement and business intelligence are welcome. Synopses of professional/workplace projects backed by appropriate references, conference papers and research contributions from University students and post-graduates in the field of intelligence are also welcome.

The *Journal* is an independent, non-partisan forum. It seeks to disseminate the diverse findings of its contributing authors and does not advocate positions of its own. All contributions should be submitted electronically to the Managing Editors: journal@aipio.asn.au

Manuscript Preparation. Submitted text must be clear and concise. Contributions which require heavy editing (more than 10 spelling and or grammatical errors) will be sent back to the author for further work. Manuscripts are accepted on the basis that they have not been accepted elsewhere for publication. All accepted manuscripts become the property of the *Journal*. Manuscripts, including title page, abstracts and graphs should be typewritten, double spaced and single sided. All margins should be at least one inch and all pages should be numbered consecutively. Manuscripts should be submitted in Microsoft Word format.

Titles and Word length. Titles must be as brief and clear as possible (5 to 12 words). **Manuscripts** should be between **4 to 7000 words**. We are also looking for **shorter research reports and book reviews** and they should be between **2500 to 3000 words**. A manuscript should also include on a separate page an abstract of not more than 150 words.

Affiliation. Authors should include a title page which lists the full names of all authors, academic and /or other professional affiliations, and the complete mailing address, including email for correspondence. A short biography (maximum three to four lines) for inclusion at beginning of the article is also required. Please include the author(s)'s name **ONLY** on the title page and not the remaining pages of the manuscript.

References. This *Journal* uses foot-noting style and all references should also be numbered consecutively at the end of the paper. Please use footnoting rather than Harvard notation.

A. Journal Citations:

1. Roger Z. George, "Fixing the Problem of Analytical Mind-Sets: Alternative Analysis," *International Journal of Intelligence and CounterIntelligence*, Vol. 17 (2004), pp. 385-404.

B. Book Citations:

2. F Dvornik, *Origins of Intelligence Services* (New Jersey: Rutgers University Press, 1974).

Figures and Tables. All figures should be numbered consecutively, have descriptive captions and be referred to in the text. Figures and tables should also be fully referenced. Figures such as photographs should be digital and be sent separately to the text with an indication in the text margin where each figure should go. Tables should be kept to a minimum and contain only essential data.

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