



AIPIO Awards Scheme

Overview: Each year, the Australian Institute of Professional Intelligence Officers (AIPIO) seek to recognise excellence in the intelligence profession through the AIPIO Annual Awards Scheme.

Each year the AIPIO Board presents awards in five categories:

Publication | **Organisation** | **Individual**

Young Intelligence Professional | **Innovation in Intelligence**

Nomination forms are to be returned by 5pm on **2nd October 2020** for consideration. Completed and signed nomination forms (and copies of papers for the publications award) should be scanned and emailed to membership@aipio.asn.au.

Award winners will be notified by the AIPIO Board by the **23rd October, 2020**.

All awards will be presented during the AIPIO National Conference.

Publication Award (self-nomination permitted)

The AIPIO Publication Award recognises exceptional contributions in research and writing relevant to the Australasian intelligence community. Members and non-members of AIPIO are eligible to apply for this award. One prize of **\$500** will be awarded. The award-winner also receives an AIPIO Certificate of Merit. The winner will be selected by a panel which includes the AIPIO Board and the Journal Review Panel.

Organisation Award (requires independent nomination)

The AIPIO Organisation Award recognises a single organisation that has made a distinguished contribution to the Australasian intelligence profession in the preceding 12 months. Nominees do not have to be members of AIPIO to be eligible. The winner receives an AIPIO Certificate of Merit.

Individual Award (requires independent nomination)

The AIPIO Individual Award recognises a single individual who has made a distinguished contribution to the Australasian intelligence profession. Nominees do not have to be AIPIO members to be eligible. The single -winner will receive complementary attendance to the AIPIO Conference (**value over \$1,000**) and an AIPIO Certificate of Merit. (Note travel expenses and accommodation at the conference are not included.)

Young Intelligence Professional Award (self-nomination permitted)

The Young Intelligence Professional Award recognises excellence in a young professional across any Australasian intelligence sector. Nominations are open to all intelligence professionals who are full or associate members of AIPIO and aged 35 years or younger and/or with less than 5 years of experience in the profession. Nomination submissions should outline work that the individual has undertaken in the preceding 12 months that demonstrates excellence in intelligence (noting that submissions should ensure that no privacy is breached).

The winner of the Young Intelligence Professional Award will receive a choice of a \$250 cash prize OR half price registration at the next AIPIO National Conference, plus an AIPIO Certificate of Merit (Note: conference travel expenses and accommodation are not included).



Innovation in Intelligence Award (requires independent nomination)

The AIPIO Innovation in Intelligence Award recognises an individual or team responsible for noteworthy innovation in one or more of the intelligence fields of collection, analysis, collaboration, synthesis, report or intelligence leadership. Nominees must be current full or associate members of AIPIO. Nomination submissions should outline work that has been undertaken in the last 12 months that clearly demonstrates innovative intelligence. In addition, the submission should describe how the nominee's creativity has adapted intelligence practices to meet the needs of and add value to their customers, business/organisation or specific situations (noting that submissions should ensure that no privacy is breached)

The winner of the Innovation in Intelligence Award recipient will receive a choice of a \$500 cash prize OR half price registration for the next AIPIO National Conference, plus an AIPIO Certificate of Merit (Note: conference travel expenses and accommodation are not included).

The following pages outline the terms & conditions for nomination and selection of all AIPIO Awards.

We look forward to receiving your nominations.



PUBLICATION AWARD

Purpose

The AIPIO Publication Award (formerly known as the Essay Competition) is intended to stimulate research and writing on issues relevant to the intelligence profession in Australasia.

Eligibility

Self-nomination for the Publication Award is permitted. Members and non-members of AIPIO are eligible to apply. One author and multiple author publications will be accepted, though there is only one prize for the successful entry. The nominated piece must

- not have been previously published or
- only have been published within the last 12 months in Australasia.

Members of the AIPIO Board and members of the awards assessment panel are not eligible to nominate for the award. Publications that have been submitted previously to any other award scheme and/or essay competition or those previously published are ineligible to be submitted for the AIPIO Publication Award.

Form of Award

Only *one* nominee will be selected as the winner of the Publication Award with a single prize of \$500 awarded. The award-winner also receives an AIPIO Certificate of Merit. The AIPIO Board reserves the right to not award a prize if the standard of submitted entries is considered inadequate. This decision will be made solely at the discretion of the AIPIO Board and no review rights are available.

Topics

AIPIO seeks to encourage a broad cross-fertilisation of ideas from all AIPIO members and non-members working in the intelligence community. Research and thematic pieces relating to different practice contexts such as national security, law enforcement and business intelligence are welcome. Synopses of professional/workplace projects backed by appropriate references, conference papers and research contributions from University students and post-graduates in the field of intelligence are also welcome.

Publications should be aligned with the remit of *The AIPIO Journal* and promote the exchange of views on contemporary issues in Australian and international intelligence practice. The award winner's work will be published in the next edition of the Journal following the Annual Conference (if it has not been published in the AIPIO Journal within the preceding 12 months).

Anonymity

Publications are assessed anonymously. Each publication should include the author's name and contact details (including mailing address, telephone number and e-mail address) on a detachable covering letter, which will be removed by a neutral member of the AIPIO Board and registered before the publications are passed to the assessment panel. Once the covering letter is removed the publication should have no identifying markings other than the registration number. The identity of the author(s) of publications will only be revealed once the AIPIO Board has confirmed the award-winner.

Attribution of Sources

Any work published or unpublished, to which reference is made, or from which extracts are used in the publication, is to be acknowledged and cited. APA is the required reference style for all publication entries. Refer to the journal guidelines, *AIPIO Journal Instructions to Authors*, on the AIPIO website to ensure your work is referenced according to these standards.

Subsequent Publication

Entrants agree that their entry is available for publication by AIPIO.



Use of Classified Material

As all entries may be published they are not to make use of classified material.

Format for Submission

Entries are to be written in essay format and in a style suitable for publication in the AIPIO Journal. Applicants should consult the online guidelines, *AIPIO Journal Instructions to Authors* to ensure their work is aligned to these standards. Publications that do not follow these guidelines or contain spelling or grammatical errors will be returned to the applicant for amending. Publications are to be written in English, typewritten, not less than 3,000 words in length and not more than 6,000 words in length. The cover sheet should also certify that the work is the author's completely by including the following words:

Statement of Originality

This publication does not contain any material which has been either accepted for the award of any other prize or award scheme at any other institution. To the best of my/our knowledge and belief it contains no material previously published or written by another person except where due reference is made in the text. (signature of author(s) to follow)

Assessment

Nominations are assessed anonymously by an awards assessment panel appointed by the AIPIO Board. The assessment panel will assess publications for the quality of research, originality, content, and style. The panel is looking for a piece of work that is well conceptualized, critically analyses and reviews the literature, in addition to one where the aims of the study are clearly articulated and met. Other important considerations include that the problem or issue of discussion appears worthy of in-depth study. Originality is also important and each publication must be the author's (or authors') own work. There are many interpretations of 'originality', but in brief the panel will be looking for one or more of the following:

- Your publication says something not already articulated;
- You do original empirical work;
- You synthesise the literature in a way that hasn't been done before;
- You apply an existing model or methodology to a new context;
- You work across disciplines to providing new insights into intelligence; and/or
- You add to existing knowledge in a different way.

If you are in doubt whether your planned publication would be eligible under the 'originality' criteria contact the secretary at membership@aipio.asn.au.

AIPIO would prefer not to make an award in the Publication category if the assessment panel concludes that nominees are not sufficiently of a high calibre. The assessment panel will pass the most suitable nominees to the AIPIO Board for final confirmation of the award winner. The operations of the awards assessment panel and the decision of the AIPIO Board are final and no correspondence will be entered into.

Submission of Award Nominations

Completed and signed nomination forms and a copy of the nominated paper should be scanned and emailed to membership@aipio.asn.au

Due Dates

Nominations for the Publication Award are to be received by AIPIO by 5pm on **2nd of October, 2020** for consideration. No nominations will be accepted after this date.



AUSTRALIAN INSTITUTE OF PROFESSIONAL INTELLIGENCE OFFICERS (AIPIO)

the peak representative body for all Intelligence professionals



Notification

Award winners will be notified by the AIPIO Board by the 23rd of October, 2020. All awards will be presented during the AIPIO National Conference unless advised otherwise. The recipient also will be profiled in the AIPIO Newsletter issued following the National Conference.



ORGANISATION AWARD

Purpose

The AIPIO Organisation Award is intended to recognise an organisation that has made a distinguished contribution to the intelligence profession. The organisation's contribution *must* have been in the last 12 months.

Eligibility

AIPIO Members are eligible to nominate candidates for the Organisation Award category. The nominated organisation does not have to be affiliated with AIPIO to be eligible. AIPIO Board Members and members of the awards assessment panel are not eligible to nominate organisations for this award. Board members who either work in or have an affiliation with any nominated organisations must stand down from the awards assessment panel when such nominees are discussed by the panel.

Form of Award

There is only *one* nominee selected for the Organisation Award. The award-winner will receive an AIPIO Certificate of Merit. The AIPIO Board reserves the right to award no prize depending on the standard of entries that are submitted.

Information for Nominators

An AIPIO Member may wish to recognise an organisation, which in their view has made a distinguished contribution to the intelligence profession. The organisation's contribution *must* have been in the last 12 months. An organisation's distinguished contribution to the intelligence profession means a tangible significant difference made by that organisation within the profession. The nominator needs to describe clearly how that organisation made a distinguished difference for that year. Organisations could; for example, have made a difference as educators, developing new and novel capabilities/doctrine, built new partnerships domestically or internationally, or have demonstrated a proactive approach to professionalisation and engaging the profession.

Format for Submission

If you would like to nominate an organisation who you believe has made a distinguished contribution to the profession you need to do the following:

- Complete the nomination form (attached) and ensure you include details of a point of contact within the nominated organisation.
- In 300 words, provide a synopsis of why you think the organisation has made a distinguished contribution to the profession. Remember to describe and demonstrate clearly how the nominee has made a difference.
- Complete the conflict of interest declaration on the nomination form.

Assessment

Nominations are assessed anonymously by an awards assessment panel appointed by the AIPIO Board. The assessment panel is interested in receiving nominees across the broad spectrum of intelligence practice; including national security, law enforcement, business, and emerging practice areas. The assessment panel will assess nominations based on the strength of claims made in the nomination documentation, and further checking as deemed necessary. The assessment panel will be looking for strong evidence of *distinguished* contribution not just *a* contribution by an organisation. The assessment panel will pass the most suitable nominees to the AIPIO Board for final confirmation of the award winner. The operations of the awards assessment panel and the decision of the AIPIO Board are final and no correspondence will be entered into.

Submission of Award Nominations

Completed and signed nomination forms should be scanned and emailed to membership@aipio.asn.au



Due Dates

Nominations for the Organisation Award are to be received by AIPIO by 5pm on **2nd of October, 2020** for consideration. No nominations will be accepted after this date.

Notification

Award winners will be notified by the AIPIO Board by the 23rd of October, 2020. All awards will be presented during the AIPIO National Conference unless advised otherwise. The recipient also will be profiled in the AIPIO Newsletter issued following the National Conference.



INDIVIDUAL AWARD

Purpose

The AIPIO Individual Award is intended to recognise an individual who has made a distinguished contribution to the intelligence profession. The individual's contribution need not be limited to the preceding 12 months, and can be for an individual's long term contribution to the profession.

Eligibility

Only AIPIO financial Members are eligible to nominate candidates for the Individual Award category. The nominated individual does not have to be an AIPIO member to be eligible. Members of the awards assessment panel are not eligible to nominate individuals for this award. AIPIO Board members are not eligible for nomination. Board members who work closely with any nominated individual must stand down from the awards assessment panel when such nominees are discussed by the panel.

Form of Award

There is only *one* nominee selected for the Individual Award. The award-winner will receive attendance at the AIPIO Conference to the value of \$1000 and an AIPIO Certificate of Merit. The AIPIO Board reserves the right to award no prize depending on the standard of entries that are submitted.

Information for Nominators

An AIPIO financial Member may wish to recognise an individual who in their view has made a distinguished contribution to the intelligence profession. The individual's contribution need not be limited to the preceding 12 months, and can be for an individual's long term contribution to the profession. This allows Members to recognise, if desired, an individuals' entire career achievements. An individual's distinguished contribution to the intelligence profession means a significant and tangible difference made by that individual within the profession. The nominator needs to describe clearly how that individual made a distinguished difference. For example, the individual could have made a difference as an academic/researcher, leader/manager, as an intelligence practitioner or in an international context.

Format for Submission

If you would like to nominate an individual who you believe has made a distinguished contribution to the profession you need to do the following:

- Complete the nomination form (attached) and ensure you include details of the individual being nominated.
- In 300 words, provide a synopsis of why you think the individual has made a distinguished contribution to the profession. Remember to describe and demonstrate clearly how the nominee has made a difference.
- Complete the conflict of interest declaration on the nomination form.

Assessment

Nominations are assessed by an awards assessment panel appointed by the AIPIO Board. The assessment panel is interested in receiving nominations from across the broad spectrum of intelligence practice; including national security, law enforcement, business, and emerging practice areas. The assessment panel will assess nominations based on the strengths of claims made in the nomination documentation, and further checking as deemed necessary. The panel will be looking for strong evidence of *distinguished* contribution not just *a* contribution by an individual. The assessment panel will table for endorsement the most suitable nominees to the AIPIO Board for final confirmation of the award-winner. The operations of the awards assessment panel and the decision of the AIPIO Board are final and no correspondence will be entered into.



Submission of Award Nominations

Completed and signed nomination forms should be scanned and emailed to membership@aipio.asn.au

Due Dates

Nominations for the Individual Award are to be received by AIPIO by 5pm on **2nd of October, 2020** for consideration. No nominations will be accepted after this date.

Notification

Award winners will be notified by the AIPIO Board by the 23rd of October, 2020. All awards will be presented during the AIPIO National Conference unless advised otherwise. The recipient also will be profiled in the AIPIO Newsletter issued following the National Conference.



YOUNG INTELLIGENCE PROFESSIONALS AWARD

Purpose

The AIPIO Young Intelligence Professionals Award recognises excellence as a young professional across any intelligence sector. The young professional's contribution is limited to the preceding 12 months.

Eligibility

Only AIPIO financial Members are eligible to nominate candidates for the Young Intelligence Professionals Award category. The nominated individual should be aged 35 years and younger and/or with less than 5 years of experience in the profession. The nominated individual does not have to be an AIPIO member to be eligible. Members of the awards assessment panel are not eligible to nominate individuals for this award. AIPIO Board members are not eligible for nomination. Board members who work closely with any nominated individual must stand down from the awards assessment panel when such nominees are discussed by the panel.

Form of Award

There is only *one* nominee selected for the Young Intelligence Professionals Award. The award-winner will receive half-price attendance at the AIPIO Conference or a \$250 cash prize, and an AIPIO Certificate of Merit. The AIPIO Board reserves the right to award no prize depending on the standard of entries that are submitted.

Information for Nominators

An AIPIO financial Member may wish to recognise a young individual who in their view has demonstrated excellence in intelligence. The individual's contribution should be limited to the preceding 12 months. The nominator needs to describe clearly how that individual has demonstrated excellence in intelligence.

Format for Submission

If you would like to nominate an individual who you believe has made a strong contribution as a newcomer to profession you need to do the following:

- Complete the nomination form (attached) and ensure you include details of the individual being nominated.
- In 300 words, provide a synopsis of why you think the individual has demonstrated excellence in the profession. Remember to describe and demonstrate clearly how the nominee has made a difference.
- Complete the conflict of interest declaration on the nomination form.

Assessment

Nominations are assessed by an awards assessment panel appointed by the AIPIO Board. The assessment panel is interested in receiving nominations from across the broad spectrum of intelligence practice; including national security, law enforcement, business, and emerging practice areas. The assessment panel will assess nominations based on the strengths of claims made in the nomination documentation, and further checking as deemed necessary. The panel will be looking for strong evidence of *excellence*. The assessment panel will table for endorsement the most suitable nominees to the AIPIO Board for final confirmation of the award-winner. The operations of the awards assessment panel and the decision of the AIPIO Board are final and no correspondence will be entered into.

Submission of Award Nominations

Completed and signed nomination forms should be scanned and emailed to membership@aipio.asn.au

Due Dates

Nominations for the Young Intelligence Professional Award are to be received by AIPIO by 5pm on **2nd of October, 2020** for consideration. No nominations will be accepted after this date.



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Notification

Award winners will be notified by the AIPIO Board by the 23rd of October, 2020. All awards will be presented during the AIPIO National Conference unless advised otherwise. The recipient also will be profiled in the AIPIO Newsletter issued following the National Conference.



INNOVATION IN INTELLIGENCE AWARD

Purpose

The AIPIO Innovation in Intelligence Award is intended to recognise a team or person responsible for noteworthy innovation in one or more of the fields of collection, analysis, collaboration, synthesis, report or intelligence leadership. The innovative contribution should be work undertaken in the last 12 months that demonstrates innovative intelligence.

Eligibility

Only AIPIO financial Members are eligible to nominate candidates for the Innovation in Intelligence Award category. The nominated individual does not have to be an AIPIO member to be eligible. Members of the awards assessment panel are not eligible to nominate individuals for this award. AIPIO Board members are not eligible for nomination. Board members who work closely with any nominated individual or team must stand down from the awards assessment panel when such nominees are discussed by the panel.

Form of Award

There is only *one* nominee selected for the Innovation in Intelligence Award. The award-winner will receive attendance for one person at the AIPIO Conference or a cash prize of \$500 and an AIPIO Certificate of Merit. The AIPIO Board reserves the right to award no prize depending on the standard of entries that are submitted.

Information for Nominators

An AIPIO financial Member may wish to recognise an individual or team who in their view has made a noteworthy innovation in one or more of the fields of collection, analysis, collaboration, synthesis, report or intelligence leadership. The individual or team's contribution should be limited to the preceding 12 months. The nominator needs to describe clearly how that individual or team has demonstrated noteworthy innovation.

Format for Submission

If you would like to nominate an individual or team who you believe has made a distinguished contribution to innovation within the profession you need to do the following:

- Complete the nomination form (attached) and ensure you include details of the individual being nominated.
- In 300 words, provide a synopsis of why you think the individual/team has made an innovative contribution to the profession. Remember to describe and demonstrate clearly how the nominee's contribution is noteworthy.
- Complete the conflict of interest declaration on the nomination form.

Assessment

Nominations are assessed by an awards assessment panel appointed by the AIPIO Board. The assessment panel is interested in receiving nominations from across the broad spectrum of intelligence practice; including national security, law enforcement, business, and emerging practice areas. The assessment panel will assess nominations based on the strengths of claims made in the nomination documentation, and further checking as deemed necessary. The panel will be looking for strong evidence of *innovation*. The assessment panel will table for endorsement the most suitable nominees to the AIPIO Board for final confirmation of the award-winner. The operations of the awards assessment panel and the decision of the AIPIO Board are final and no correspondence will be entered into.

Submission of Award Nominations

Completed and signed nomination forms should be scanned and emailed to membership@aipio.asn.au



Due Dates

Nominations for the Innovation in Intelligence Award are to be received by AIPIO by 5pm on **2nd of October, 2020** for consideration. No nominations will be accepted after this date.

Notification

Award winners will be notified by the AIPIO Board by the 23rd of October, 2020. All awards will be presented during the AIPIO National Conference unless advised otherwise. The recipient also will be profiled in the AIPIO Newsletter issued following the National Conference.